

Facilities Committee Meeting
Virtual Meeting
Tuesday, September 15, 2020
5:30 p.m.

Present: Shannon Johnson, Trustee
Rita Kennedy, Trustee
Louis Schwartz, Trustee
Lisa Brady, Superintendent
Ron Clamser, Assistant Superintendent
Dave Robertin, Director of Facilities

1. Capital Project Update

The Capital Project Forms for SED have been signed by Louis & Lisa. Tetra Tech is compiling the final documents to send to SED (plans, drawings, etc.) either this week or next. We are about a month behind schedule in getting the forms submitted but still on track overall. A few things contributed to the delay, but COVID closures and safety protocols slowed the process considerably. We also had to change the vendor that was doing our environmental testing because they were unable to perform all of the requirements that Tetra Tech needed.

2. Facilities Update re: Opening School

A few things are worth noting relating to facilities and the opening of school:

- We have added an additional contract cleaner that focuses on cleaning and disinfecting the buses at Springhurst in between each bus run along with cleaning the cafe after breakfast and lunch.
- Door buzzers and swipe card access points are being added to the exterior doors of our entrances. They used to be on the interior entrance doors. This is to prevent visitors from entering the interior portions of our entrances before security is able to verify they have completed the mandatory health screening. Once they have been buzzed in by security, all visitors are required to have their temperature taken by the touchless temperature kiosk located at the security booth.
- Portable hand washing stations have been installed at all entrances and common areas like the cafeteria.
- HEPA filtered air purifiers have been installed in 20 interior classrooms or classrooms that don't have access to open windows or doors. We have 15 more purifiers on order, but product availability is scarce.
- All signage, traffic flow markings, and polycarbonate shields have been installed.
- Although it has been recommended to disable hand dryers in bathrooms, this has not yet been completed because it has been difficult to get paper towel dispensers. For obvious reasons, leaving a roll of paper towels in some student bathrooms only invites mischief.
- We are in the process now of completing marking all of the desk locations with tape on the floor. This will help to realign furniture in the correct spot after cleaning or inadvertent moving.
- Desk dividers for the SPED classes were installed on student desks. Along with the portable desk dividers that were ordered 1 per every classroom.
- We have been able to cover the expenses for all of the above mentioned items out of our planned Operations & Facilities budget.